

**Minutes of a meeting of the
General Purposes Licensing Casework Sub-
Committee
on Monday 22 June 2026**

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Committee members present:

Councillor Clarkson (Chair)

Councillor Lancaster

Councillor Robinson

Officers present for all or part of the meeting:

Hannah Carmody-Brown, Committee and Member Services Officer

Joshua Curnow, Deputy General Licensing Team Manager

Katie Thorp, Senior Licensing Compliance Officer

Mark Smith, Legal Advisor

Apologies:

No apologies were received.

9. Election of Chair

Councillor Lancaster proposed, and Councillor Robinson seconded, Councillor Clarkson as Chair. Councillor Clarkson was elected as Chair for the duration of the meeting.

10. Declarations of Interest

None.

11. Procedure to be followed at the meeting

The Sub-Committee noted the relevant procedure.

12. Exempt Matters and Confidential Session

The Sub-Committee resolved that under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the remaining items of

business on the grounds that their presence would involve the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A of the Act.

The Sub-Committee considered matters relating to Hackney Carriage and Private Hire Vehicle licensing in private.

The Chair reordered the agenda: items 6 and 7 were swapped.

13. Suitability to continue to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Refuse** the application to renew the licence.

14. Application to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Grant** the licence.

15. Suitability to continue to drive Private Hire Vehicles

The General Purposes Licensing Sub-Committee resolved to:

- **Lift the suspension to revoke** the licence with immediate effect.

16. Dates of future meetings

The Sub-Committee noted the dates of future meetings.

The meeting started at 6.00 pm and ended at 9.35 pm

Chair

Date: Monday 20 July 2026

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued
All other committees: immediately.
Details are in the Council's Constitution.